Proposed Program Timetable

Commence 15th April 2013

Literacy and Numeracy Skills

Thursday

Literacy 8.15 am - 9.45 am Room 2

Numeracy 9.45 am - 11.15 am Room 2

Please check our website <u>www.eaglebylc.eq.edu.au</u> for updates to our class timetable and start dates.



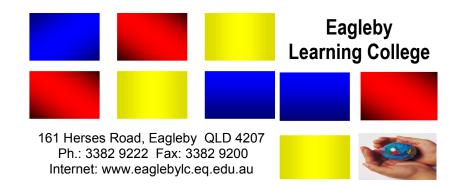


Quality programs at an affordable rate to re-engage all learners and kick start successful careers.

Literacy & Numeracy Program

commencing

Term 2 2013



Eagleby Learning College offers an opportunity for people to improve their English and Mathematics skills in an adult learning environment.

This program is ideal for people who need assistance with their literacy and numeracy skills before completing a Year 10 program or other programs.

This program would also assist clients seeking employment to improve their literacy and numeracy skills.

How can I enrol?

Enrolments are completed after a brief interview has been conducted, a registration card is completed and the resource and textbook scheme fees are arranged.

A criminal history check is required for students over 18 years of age at a cost of \$26.00. The application form and information sheet for this check are available from the College.

Interviews will be conducted from March 2013 until April 2013 between the hours of 9.00am and 12noon. The College will close Friday 29th March and reopen 15th April 2013.

Program

Students are expected to attend both classes. The class will have students completing English and Maths in the same room.

English will seek to improve your spelling, grammar, writing and punctuation. To improve your mathematical operations you will need to do Mathematics.

Starting Date and Duration

This program will commence 15th April and be completed on 20th September 2013.

Students may be enrolled during the program at the commencement of new units of work.

Costs and Materials

The following program costs are payable:

Resource Fee: \$80.00

Textbook Scheme Fee: \$100.00 (Over 18 years)

Students should provide a note pad, biro, ruler and calculator. A refund of \$10 per subject will be made to students over 18 years of age, if all the textbooks are returned at the end of the program.

Assessment

The subjects will be assessed during the program using tests and assignments.

Certificates

The College will provide a Statement of Attainment in the Program of Adult Literacy and Numeracy for those clients who successfully complete the program.

Student Responsibilities

- 1. All students are expected to behave in a responsible manner to ensure that everyone is provided the opportunity to reach their goals.
- 2. An acceptable standard of dress shall be maintained at all times.
- 3. Alcoholic beverages or drugs are banned from the campus

Transport and Parking

Clark's Buses operate a service which connects the Beenleigh Transit Centre, Eagleby Learning College and the Logan Hyperdome.

Car parking is available on Herses Road in the front of the Centre.